

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF NOVEMBER 9<sup>th</sup>, 2011

Committee Chair Carl Borngasser called the meeting to order at 6:25 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library.

Present: Borngasser, Heath, Allen, Flott, Shafer, Vietti

Absent: Ingles

Also Present: Bill Fairfield, Alina Hartley, June Slagel, Barb Sear,

Borngasser requested the agenda be amended to add item 2g. Joint Finance ETSB meeting to the agenda. Borngasser then called for any additional changes to the agenda with there being none requested. *Motion by Heath, second by Vietti to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 5<sup>th</sup>, 2011 meeting. *Motion by Shafer, second Flott to approve the minutes of the October 5<sup>th</sup>, 2011 meetings.* **MOTION CARRIED WITH ALL AYES.**

**Resolution: State's Attorney Appellate Prosecutor** – The Committee reviewed a resolution for the State's Attorney Appellate Prosecutor. *Motion by Vietti, second by Heath to recommend the full board approve the State's Attorney Appellate Prosecutor Resolution.* **MOTION CARRIED WITH ALL AYES.**

**Resolution: Selling Mobile Homes for Back Taxes** – Barb Sear was present to request approval of two resolutions to sell mobile homes for back taxes. *Motion by Vietti, second by Allen to recommend approval of the Regional Office of Education quarterly report.* **MOTION CARRIED WITH ALL AYES.**

**Resolution: Redemption of Real Estate for Back Taxes** – Sear requested authorization to accept redemption of deed for back taxes. Sear stated that all money owed as well as the trustee fees have been collected. *Motion by Vietti, second by Heath to recommend approval of a resolution authorizing redemption and reconveyence of deed.* **MOTION CARRIED WITH ALL AYES.**

**Resolution: Selling Parcels of Real Estate of Back Taxes** – Sear reviewed resolutions authorizing the acceptance of sale of real estate parcels for back taxes. *Motion by Shafer, second by Vietti to recommend approval of resolutions authorizing the sale of real estate parcels for back taxes.* **MOTION CARRIED WITH ALL AYES.**

**FY 2012 Budget Review** – June Slagel reviewed the FY 2012 budget with the Committee. Slagel reported that wage line items have all been changed to the approved 1.5% as directed. Slagel stated that the VAC had requested the van repair line item be

changed to \$18,000 from \$14,000. Slagel stated that this item was overlooked and had not been changed. Slagel questioned if the Committee wished to make the change now. Consensus of the Committee was that it was too late to make any changes. Flott reported that there were some items discovered by Daryl Bragg that are not included in the budget, but will be costs (approximately \$6,000). Flott stated that the Property Committee has also recommended that no change be made at this time. Some items will be paid from the LJC construction fund and others may later need to be paid from contingency should funds not be available within budget. Consensus of the Committee was to forward the FY 2012 budget to the full board for review and approval. Slagel reviewed the year end contingency transfers which included \$54,982.10 in deputy salaries and \$7,750.00 in building maintenance for a total transfer of \$62,732.10. *Motion by Vietti, second by Flott to recommend approval of the FY 2011 contingency transfer resolution.* **MOTION CARRIED WITH ALL AYES.**

**Request for Funding: Show Bus** – The Committee reviewed a request received from the Livingston County Transportation Committee to grant “seed” money in the amount of \$30,000 to Show Bus to expand its services to provide an on call driver program. Discussion took place. A question was raised as to if this type of request would benefit the Livingston County Community Health Care Program.

**Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Vietti, second by Flott to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Heath, second by Vietti to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:33 p.m.

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Alina Hartley  
Administrative Resource Specialist

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
*Joint Meeting with Personnel*  
MINUTES OF NOVEMBER 9<sup>th</sup>, 2011

Committee Chair Carl Borngasser called the meeting to order at 5:30 p.m. in the meeting room on the 2<sup>nd</sup> floor of the Pontiac Public Library. The meeting was held in joint session with the Livingston County Finance Committee.

Personnel Committee Members Present:      Shafer, Arbogast, Allen, Fannin, Heath,  
McGlasson, Young

Personnel Committee Members Absent:      N/A

Finance Committee Members Present:      Borngasser, Heath, Allen, Flott, Shafer,  
Vietti

Finance Committee Members Absent:      Ingles

Also Present: Bill Fairfield, Alina Hartley, Linda Daniels, June Slagel, Chief Rutledge,  
Judy Cremer, Tom Brown

*Motion by Fannin, second by Arbogast to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committees reviewed the joint meeting minutes of October 5<sup>th</sup>, 2011. *Motion by Allen, second by Arbogast approve the minutes of October 5<sup>th</sup>, 2011. MOTION CARRIED WITH ALL AYES.*

**Circuit Clerk – Deputy Clerk**

**Circuit Clerk – Deputy Clerk Supervisor** – Judy Cremer was present to request authorization to replace a chief deputy who will be retiring. Cremer stated that she would like to hire a replacement deputy clerk and promote a deputy clerk to deputy clerk supervisor. Cremer stated that she anticipates a savings of approximately \$11,000.

*On behalf of the Personnel Committee there was a motion by Young, second by Fannin to recommend approval of the replacement of a deputy clerk. MOTION CARRIED ON VOICE VOTE.*

*On behalf of the Finance Committee there was a motion by Vietti, second by Shafer to recommend approval of the replacement of a deputy clerk. MOTION CARRIED ON VOICE VOTE.*

**State’s Attorney – Assistant State’s Attorney** – Tom Brown was present to request authorization to replace an Assistant State’s Attorney. Brown stated that the former First

Assistant State's Attorney is no longer with the county. Brown stated he would like to replace one of the current Assistant State's Attorneys to First Assistant and hire a replacement States Attorney. Brown states that he anticipates a savings of approximately \$32,127.00.

*On behalf of the Finance Committee there was a motion by Vietti, second by Flott to recommend the replacement of an Assistant State's Attorney. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Allen, Flott, Shafer, Vietti. Nays: Borngasser, Heath*

*On behalf of the Personnel Committee there was a motion by Young, second by Fannin to recommend the board approve the replacement of an Assistant State's Attorney. **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Shafer, Allen, Fannin. Nays: Arbogast, Heath, McGlasson, Young*

A motion was later made by Young to recommend the board approve the replacement of an Assistant State's Attorney; there was no second to the motion.

Borngasser stated that the Sheriff's Committee has recommended the replacement of a secretary for the Sheriff's department. Borngasser requested the committee's meet prior to the board meeting to review.

*There being no further business to come before the Committees there was a motion on behalf of the Finance Committee by Heath; second by Shafer to recess. **MOTION CARRIED WITH ALL AYES.***

*On behalf of the Personnel Committee there was a motion by Arbogast, second by Allen to recess. **MOTION CARRIED WITH ALL AYES.***

Meeting recessed at 6:20 p.m..

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Alina M. Hartley  
Administrative Resource Specialist